



**WILLIAM PATERSON UNIVERSITY OF NEW JERSEY**  
**Senate: Admissions and Enrollment Committee Meeting Minutes**

**DATE/TIME/PLACE:** November 4, 2022, Met on Teams

**PRESENT:** Frierson-Campbell, Carol; Gramiccioni, Nicholas; Joachim, Tony; Mohammed, Debbie; Panayides, Alexandros;  
**ABSENT:** Rosenthal, Julie; Guarneri, Cristina;  
**INVITED GUEST:** Quinn, Stephen, AVP Admissions

TOPIC	DISCUSSION	ACTION
<b>I. Meeting Call to Order</b>	Called to order at 1:05 PM	
<b>II. Approval of Agenda</b>	Approval of agenda  Agenda 11042022 A+E Council.doc	Unanimously approved Agenda attached
<b>III. Approval of Previous Meeting Minutes</b>	Approval of meeting minutes from 10072022  2022_10_07_A&EM_Minutes[87].docx	Motion to approve: 1 <sup>st</sup> : Debbie 2 <sup>nd</sup> : Alex Unanimously approved Minutes attached
<b>IV. S Quinn</b>	Requested documentation of the following to meet standing charges from the senate <ul style="list-style-type: none"> <li>• Policies for undergraduate and graduate programs: a) recruitment, b) admission and c) retention</li> <li>• Provide documentation of key performance indicators over the past five years for undergraduate and graduate programs:</li> </ul> Other requests Other <ul style="list-style-type: none"> <li>• Access to student data in Navigate</li> </ul>	<ul style="list-style-type: none"> <li>• S Quinn will provide documentation, as requested, by providing a link to a website that is publicly available, or from his office before the next meeting in December 2022</li> <li>• The committee will review the undergraduate checklist with the goal of creating a similar checklists for transfer, and online undergraduate and graduate students.</li> </ul>

TOPIC	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>• Calendar for undergraduate and graduate programs of a) recruitment, b) admission and c) retention</li> <li>• Created a Territory Management Model for student recruitment activity, locally, regionally, and internationally</li> <li>• Created Success Teams??</li> <li>• Future flexibility in campus hours to 7 days /week</li> </ul>	
<b>V. Student outcomes: On-ground and online</b>	<ul style="list-style-type: none"> <li>• D Mohammed and A Panayides attested to sub-optimal performance by online undergraduate and graduate students</li> <li>• T Joachim and A Gramiccioni stated that Campus Life for Students needs to be improved</li> </ul>	University will develop support for online undergraduate and graduate students
<b>VI. Forum to gather data on barriers and facilitators for undergraduate and graduate programs: a) recruitment, b) admission and c) retention d) academic outcomes</b>	<p>Focus groups for students, on-ground and online</p> <p>Focus groups for faculty/professional staff, librarians/staff</p> <p>What needs to be done ahead of time? (This is where the focus groups fit.)</p> <p>What information could others bring?</p> <p>Who should be “in the room” to hear what is discussed?</p>	Tentative date Spring 2023
		<p>Motion to adjourn at 1:20PM</p> <p>Unanimously approved</p>

Minutes respectfully submitted by Debbie Mohammed